

**2016 AIEA ANNUAL CONFERENCE**  
**Associational Breakfast**  
**Wednesday, Feb. 24, 2016**  
**Palais des Congres, Montréal, Canada**

**7:45 am – 9:00 am**

*Members in the Presidium:* Harvey Charles, Jenifer Cushman, Hilary Kahn, Gil Latz, Darla Deardorff, Terence Miller, and Rodolfo Hernandez.

AIEA President Jenifer Cushman welcomed and thanked everybody for their participation in the AIEA 2016 Breakfast Business Meeting.

1. Jenifer thanked Istituto Lorenzo de' Medici (LdM) for the sponsorship of this breakfast plenary and introduced Dr. Eny di Iorio, who shared some remarks on behalf of LdM.

2. Business Meeting:

a. Jen requested members of the Presidium to introduce themselves to AIEA members. Introductions.

Jen thanked AIEA Board members for their hard work and guidance, particularly she recognized their support to continue implementing the AIEA Strategic Plan. She also noted the commitment of the AIEA Secretariat and the AIEA Board, to whom she conveyed her gratitude for making her Presidential tenure rewarding and productive.

Jen invited AIEA members to review the AIEA Newsletter, including the updated reports of the committees and encouraged AIEA members to participate in the several AIEA committees.

b. Jen requested the presentation of the AIEA Treasurer's Report.

In the absence of Gil Merckx, AIEA Treasurer, a video was presented, in which Gil presented his report

Gil shared general revenues and expenses for FY 2015 for the association, pointing out that the conference generated about 84% of total revenues (sponsorship: 25% and registrations: 59%), followed by members' dues (13%). He recognized the sponsors for their support. He explained that most expenses were related to the conference (60%) and associational operations (30%).

Overall he reported the good financial position of the association, comparing projected 2015 budget with actual 2015 budget. Actual revenues were approximately 6.4% less than expected, while expenses were approximately 28.4% less than the projection. Also he presented the 2016 budget projection: \$789,950 for revenues and \$1,147,550 for expenditures due to the higher cost of the conference in Montreal, although he noted AIEA had money in reserve to cover the difference.

Gil also shared the statement of the financial position of the association highlighting the endowment funds in the amount of approximately 1.28 million dollars.

Jen thanked Gil M. and invited AIEA members to feel free to submit questions to Gil M. electronically.

- c. Jen requested AIEA Executive Director to present the Secretariat report.

Darla presented the Secretariat Report, reminding AIEA members that this association is led by AIEA members for AIEA members, who assist the AIEA Secretariat to identify associational needs to better serve the leadership community of international education. She

- Recognized the support of AIEA members, sister organizations, executive committee, and board.
- Thanked Canadian institutional hosts, government of Quebec, and City of Montreal for their support and hospitality.
- Thanked her team: staff members Dafina Blacksher Diabate and Katy Rosenbaum, and conference coordinator Jo Ann O'Connell.
- She recognized the AIEA Conference Interns for their significant contributions: Noel Bynum -- Lead Intern, Zhaoying Hu, Chelsea Lavalley, and Jie Sun (Violet).
- Recognized and thanked the participation of foreign delegations, and in particular Jordan and Saudi Arabia.

Darla also provided an update on the conference, including:

- The growing trend of the AIEA membership.
- 749 registrations for the conference with most attendees being AIEA members, 70% of them registered as SIOs.
- 38 countries represented, with the highest number of participants, outside the US being from Canada, Australia, Japan, and France.
- Recognition and gratitude to presenters, sponsors, volunteers, and all AIEA members for their participation and support.
- The success of the AIEA Pre – Conference Workshops, Presidential Fellows Program, and the ACE – AIEA Internationalization Collaborative.
- Invitation to AIEA members to submit applications for upcoming AIEA programs: the Presidential Fellows Program, AIEA Academy for SIOs, and AIEA Thematic Forum.
- Welcoming AIEA members to review the AIEA newsletter for further details on the association.

Jen thanked Darla and her team for their significant contribution and dedication to AIEA.

- d. Jen requested Harvey to present the report of nominations.

Harvey, Nominations Chair:

- Announced the AIEA President – Elect: Hilary Kahn.
- Thanked outgoing Board members: Elizabeth Brewer, Christa Olson, and Penelope Pynes.
- Welcomed new Board members: Susan Bender, Meredith McQuaid, Amir Reza and Torian Lee, who replaces Paul McVeigh.
- Thanked AIEA members for their participation to elect the new AIEA President and invited them to participate in future elections. He also encouraged them to nominate candidates, including self-nominations, for Committee membership.
- Thanked AIEA members, the Board, and the Presidential Stream for their support during the last 3 years.

Jen – thanked Harvey for his leadership in AIEA.

e. Jen invited incoming President – Elect to share some remarks.

- Hilary thanked AIEA members for attending AIEA Conference and announced the AIEA 2017 Conference Theme: *Internationalization Through Difference: Transcending Boundaries*. She shared some thoughts regarding the internationalization of higher education, which is often structured and practiced in silos. Hilary invited AIEA member to participate in the AIEA 2017 Conference to discuss how the academic internationalization can bridge divides and create conversations that move all of us together.
- Also Hilary invited AIEA members to join the Conference Committee, requesting them to submit their interest to her or the AIEA Secretariat.
- Hilary thanked AIEA members for the opportunity to serve AIEA, an honor.

Jen congratulated and thanked Hilary, taking the opportunity to explain to AIEA members how the members of the Presidential Stream, (President – Elect, President, and Immediate Past President) and the Board work together to progressively better serve the AIEA community, while enhancing associational continuity.

f. Jen invited incoming AIEA President, Gil Latz, to the podium, recognizing him for his contribution and leadership to AIEA.

Jen turned over the AIEA Gavel to Gil, as Gil Latz became President.

Gil thanked Jen, Immediate Past President, for her leadership and dedication to AIEA, while recognizing the high sense of responsibility to embrace the AIEA Presidency during the next year. He thanked AIEA members. Gil presented, thus, a token of appreciation to Jen.

- g. Gil introduced the AIEA Association Breakfast Keynote Speaker: Karen McBride, President and CEO of the Canadian Bureau for International Education (CBIE).
- h. Following Keynote Speaker's participation, Gil invited AIEA members to the AIEA Town Hall and plenary luncheon.

The AIEA Association Breakfast adjourned to begin the concurrent sessions.