

AIEA Committee Member Nominations Process

Committee — Call for New Members (Fall)

All committees should likely put out a call for new members. Transitioning to system where committee member terms end and begin at the Annual Meeting in February. All terms are 3-years per the AIEA Bylaws.

By September 15:

AIEA will send sample wording for a call for committee members to chairs. Chairs let AIEA Secretariat know how many committee openings are available and if there are any updates to the wording. The Secretariat will put together a form and send to the listserv.

By October 1:

AIEA will send an email with all committee openings and descriptions (as provided by chair) and link to interest forms to AIEA Listserv. Nominations deadline: October 15

October 16-17

Secretariat will send nominations to Chair

By November 5:

Chairs to discuss nominations with AIEA Executive Director

November 10: Send list of new members to AIEA President (with cc to info@aieworld.org) for official appointment.

By November 20: New committee members officially appointed by AIEA President

December 5: Chairs to send final list of new members including name, email, and institution to the Secretariat (info@aieworld.org). The Secretariat will add new members to the committee listerv and the AIEA website

February: New committee members “officially” join committee at the in-person February meeting and begin their three-year term.